

## Record of officer decision

<b>Decision title:</b>	<b>To grant a licence to RNC to access The Chapel, Venns Lane to repair air conditioning</b>
<b>Date of decision:</b>	21 September 2021
<b>Decision maker:</b>	Delivery Director – Property Services
<b>Authority for delegated decision:</b>	The Economy and Place Scheme of Delegation dated 23/12/2019 updated 20/07/2021 (line 54) gives the Head of Programme Management Office the authority to take the decision
<b>Ward:</b>	College
<b>Consultation:</b>	None
<b>Decision made:</b>	<b>To grant a licence to RNC to access The Chapel, Venns Lane to repair air conditioning</b>
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• The licence granted to RNC (Royal National College for the Blind) to occupy the building expired on 31<sup>st</sup> August.</li> <li>• Repairs are required to the air conditioning plant which are the obligation of RNC to resolve, but they were unable to procure before the licence to occupy ended.</li> <li>• A further short-term licence to do works is required to permit the RNC to return and to carry out the works.</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• Access by formal agreement is necessary to protect the Council's property interest.</li> <li>• Licensee to reinstate in the event of any damage.</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	No suitable alternatives were proposed
<b>Details of any declarations of interest made:</b>	None

I am an officer delegated to make the decision

Signed:

Print Name: Sarah Jowett

Job Title: Delivery Director – Property Services